

# Policies and Procedures

*We develop our students' INDIVIDUAL potential. We enhance their I-POWER!*



## Class Enrollment & Payment

Recreational class registration is monthly. Once registered, your child remains enrolled perpetually. After your initial payment with registration, payment is processed the 26<sup>th</sup> of each month for the following month. Students may enter any class with available space at any point throughout the year. If your child enrolls mid-month, the tuition will be pro-rated. You may drop your child from class without penalty at any time in the year. **To avoid paying monthly tuition, we must receive written notification via email by the 25<sup>th</sup> of each month.** Your child WILL be DROPPED from the program if payment is NOT received by the 1<sup>st</sup> of each month.

## Registration Fee

Each child is assessed a registration fee annually. The registration fee covers the upkeep and maintenance of our equipment, in addition to a secondary liability coverage on all students. The \$40 fee is assessed once a year and is prorated based on when you join our gymnastics year, (September 1, 2022, through August 31, 2021).

\*\*Camp only students pay a \$20 registration fee.

## Class Cancellation Policy

Classes are based on a minimum of 2 students and are subject to cancellation if we do not reach our minimum.

## Holidays

I-Power is closed for the following major holidays: Labor Day, Thanksgiving, Christmas, New Year's Eve/Day, Easter, Memorial Day and Independence Day. Our billing allows for

## Refunds or Credits

Since makeup classes are unlimited for active students, no refunds or credits will be given for classes not attended. Missed classes are not prorated apart from injuries and extreme circumstances (must be approved by I-Power School of Gymnastics management). **\*\*Please read our separate information regarding COVID-19 policies.**

## Inclement Weather

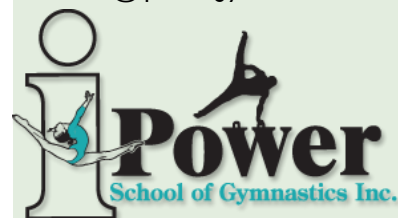
In cases of bad weather, we follow the Unit 4 school district closing policy. *If Unit 4 cancels or goes to remote learning due to weather, our facility will be closed.* For classes that are missed, a make-up day may be scheduled, or open gym pass issued. If unsure, please call to check our voicemail system or Facebook page.

## Parking

In addition to the front parking lots, we have parking spaces located behind our building. After 4pm, the LS Building Products parking lot may be used by I-Power patrons. Parking is not permitted along the grass in front of our building. This is a NO PARKING ZONE. If you are parked here, then you are in danger of being towed.

Contact us

[info@ipowergymanastics.com](mailto:info@ipowergymanastics.com)



4 weeks of unpaid vacation time; however, makeups can be scheduled upon availability. IPSG will also be closed during Winter Break and Spring Break following Unit 4 schedule.

### Class Attire

Gymnastic leotards are requested for girls, but other clothing is permitted. The clothing for boys and girls must be comfortable, non-restrictive and form fitting. Please NO Jeans, zippers, or fasteners (buttons and snaps) around the waist. Large loose clothing and long drawstrings pose safety hazards. Shorts are allowed, but NO LONG PANTS. Please remove all jewelry before gymnastics. Hair needs to be pulled back. (Pigtails or braids are best. A single ponytail in the back can hurt when your child is doing rolls.) If your child's hair is short, please clip back any pieces that would fall in front of their face.



### Parent Observation

At the I-Power Academy, (Ninja and Preschool) only one parent may stay in the lobby while the class occurs. At our main gym, parents are encouraged to drop and go. Our lobby is once again open for those who choose to stay and watch.

### Make-ups

If you miss a class, a make-up may be scheduled if there is an available opening in a class. If a make-up cannot be arranged, you may stop by the front desk to get an open gym pass for the 1 class that you missed. *You must be actively enrolled to schedule a makeup.*

### Open Gym

Open Gym is supervised, open playtime! We offer Preschool Open Gym on Monday at 11:00am, and Saturday at 12:30pm, Ninja Open Gym on Tuesday at 7:20pm, Teen Open Gym on Thursday at 8pm, and School-age Open Gym on Saturday at 12:30pm. Open gym is 1 hour long, has limited capacity, and is \$10 per participant. Advance registration is required for Preschool & Ninja Open Gym. Teen and School-Age Open Gym are drop in- first come first serve.

### Refer A Friend & Save

If you refer a friend to I-Power School of Gymnastics and they become a paying member of the school, you will receive a \$25 credit on your next payment. The friend you refer will receive \$25 off registration and/or their next Payment. 25/25 card needs to be completed and returned to the front desk for credit to be applied.



### Class Promotion

*Preschool class* promotion to the next class is determined by age. *Ninja, and Tumbling classes* receive progress reports each quarter. Promotion to the next level is determined by age or mastery of skills listed on progress report.

*Boys and Girls School Age classes* use the Rocket Awards Program to track student's progress. Each student will receive a medal when they master all identified skills for a specific Rocket. Each student will receive a trophy when they master all identified skills for a class. A student **MUST** master all identified skills to be promoted to the next class. Evaluation weeks and Awards are held once a quarter (October, January, April, and July). Often, students will spend a year at a level before they master the skills needed to move to the next level. Students that attend classes several times each week progress faster, repetition develops skill.

## Preschool Showcase

Four times a year, our preschool gymnasts showcase the skills they have learned. In the months of October, January, April, and July, families are invited to watch your preschool child's class in action and celebrate their achievements with a ribbon and certificate. There is no additional registration fee to participate.

## Opportunities for your School Age Child to Showcase Their Skill

In January, we hold a Winter Showcase and in May, we hold a Spring Recital for family and friends. These events showcase our school age, and tumbling students' skills, talents, and hard work. There is an additional registration fee to participate in these events. In January and May, Ninja students participate in Ninja Challenge where they race through obstacle courses and go through strength and agility testing. There is an additional registration fee for this event.

## Xcel Team

I-Power School of Gymnastics offers a competitive recreational team for students that are interested in competing but may not have the availability or desire to train at the level of our competitive team. Students must master level 2 skills before being recommended to the Xcel Team. If you feel that your child would be a good fit for the Xcel program, please speak with head Xcel team coach, Dena Slade, and she will complete an evaluation of your child's skills.

## Developmental Team and Competitive Team for Boys and Girls

I-Power School of Gymnastics has a competitive team that competes in USA Gymnastics sanctioned meets for levels 3-10. Most members begin in a recreational class; receive an invitation to our pre-team classes then move up to the competitive team.

Competitive Gymnastics is for boys and girls that have a great love for the sport, show above average athleticism, and have families that are willing to commit to the time it takes to attend practices and competitions. If you feel that your child would be a good fit for the developmental team program and/or competitive gymnastics, please speak with our head girls team coach, Kevin Burnside, or head boys team coach, Joel Tucker. An evaluation of your child's skills will then be scheduled.



## Special Events and Camps

Special events are held at the gym where kids can come enjoy gymnastics, playtime, games and food. Registration is required! Enclosed is a pamphlet listing, Winter Camp, School Days Out Camps, and Special Event dates. Summer camp dates and information will be available in March.

I-Power School of Gymnastics Main Gym  
215 S. Staley Road  
Champaign, IL 61822  
217-359-3547

I-Power Academy Gym (Ninja and Preschool)  
221 S. Staley Road  
Champaign, IL 61822  
217-607-8990